



EMMA'S
COTTAGE
VINEYARD

Conditions of Accommodation Hire

Indemnity

The Hirer agrees that the Hirer and any of the Hirer's party will not hold Emma's Cottage Vineyard or any of its associated partners liable for any personal injury or property loss whilst on Emma's Cottage Vineyard property located at 438 Wilderness Road, Rothbury, NSW. All activity engaged in whilst on the Emma's Cottage Vineyard property, is at the Hirer and their party's own risk.

Guest Numbers

Should the number in the party exceed that noted in this agreement below or stipulated by Emma's Cottage Vineyard as the number of guests per cottage for the accommodation booked for your stay the return of your security deposit may be declined.

Additional occupants by arrangement

There is one single portable bed with full innerspring mattress (nightly hire of \$50) and one portacot available (\$10 per booking . linen is not provided). Cottage 3 also has a sofa bed. Additional guests are \$30 per person without linen and \$50 per person with linen per booking. The portacot is checked by management prior to and after each hire - in the event of the cot being damaged during a hire the full replacement cost will be charged to the hirer.

Damage

Any damage (or missing items) other than normal wear and tear to the property and its contents or lack of general cleanliness (dirt on floor, dirty dishes etc.) at the end of the hire will be notified to an Emma's Cottage Vineyard staff member and will be paid for by the Hirer or deducted from the security deposit.

No Smoking Inside the Accommodation

There is a NO SMOKING policy inside the cottages at Emma's Cottage Vineyard. If guests do smoke outside the cottage please place all butts into a disposable container and place in the bin. Do not discard butts on the ground. If in need of a disposable container please see the staff at the Cellar Door.

BBQs

Should you use the BBQ, please ensure that you clean it prior to your check-out to avoid the cleaning charge. The cleaning products and brush you need for this is provided under the sink in your cottage. Our cleaners charge \$50 per BBQ for cleaning.

Rubbish

Please dispose of all rubbish including bottle tops into the bins provided. Disposable nappies must be disposed into the bin outside the cottage and NOT in the kitchen or bathroom bins. Bottle tops have the potential to cause damage and/or injury to machinery and staff and guests at Emma's Cottage Vineyard so we ask that you do not throw bottle tops onto the grass or into the vineyard. Please dispose of these in the bin provided.

Offensive Behaviour

Should, in the opinion of an Emma's Cottage Vineyard staff member, the Hirer or any of the hirer's party be found to be causing offence to other guests or Emma's Cottage Vineyard staff, including loud music or voice activities, the hire will be immediately terminated and the Hirer and their party requested to leave the property. Intoxication from drugs or alcohol by the Hirer or any of their party, whilst on the Emma's Cottage Vineyard property will cause termination of the hire and the Hirer and their party will be requested to leave the property. No refunds of hire fees will be given in this circumstance.

Swimming Pool

The pool is open during daylight hours and closes at 6pm. The pool is usually closed for cleaning from 8.30am to 9.00am. No food or drink to be taken into the pool enclosure. Should guests contaminate the pool with broken glass, then the cottage hirer will be liable for all costs associated with removal, cleaning and replacement of water. No jumping or diving. All children under the age of 15 years must be supervised at all times by an adult. Unsupervised children will be asked to leave the pool area. No infants in the pool (i.e., if not toilet trained) unless they are wearing swim nappies.

Check-in

Check-in is from 3.00pm. Early check-in may be possible based on cottage availability and can be arranged by contacting the Manager on 02 4998 7734 or by email at emmascottage@bigpond.com

Check-out

Please ensure you are ready to check out by 10.00am. Keys are to be dropped into the Cellar Door before you leave. If the Cellar Door is not yet open, please leave the keys on the dining table in your accommodation. If you would like a late check-out, this may be possible up until 2pm however it is dependent on incoming guests. A late check-out fee of \$75 per cottage is applicable. Please liaise with the Cellar Door staff or Emma's Cottage Vineyard manager if you would like a late check-out. Guests who do not check-out on time are required to pay a fee of \$50 per hour for each hour or part thereof past the checkout time . this fee will be deducted from the security deposit pre-authorisation.

No Pets

Pets are not allowed while staying at Emma's Cottage Vineyard. There are dogs onsite at Emma's Cottage Vineyard and we ask that you do not feed them . no matter how hungry they look or how much they sit for their treat.

Security Deposit

Please be mindful of the conditions above. Your security deposit return or part thereof may be rejected if the above conditions are not observed.

Hirer Details and Payment

HirersqName: _____

HirersqHome Address: _____

HirersqMobile Number: _____

Dates of Hire: _____ to _____

Number in Party: _____

Accommodation type: 2 bedroom cottage 3 bedroom cottage 4 bedroom cottage

Additional guests: Portacot single portable bed sofa bed linen

I agree to the conditions of hire listed above and will inform all in my party of their obligations to comply with the above conditions and agree to use the credit card noted below as a \$750 security deposit. The security deposit will be pre-authorised at the time of check-in. The security deposit will be released to the credit card following the cleaning and checking of the accommodation. Any damage, additional cleaning for stains and dirty dishes, utensils, crockery and cutlery, or late departure will be deducted from the security pre-authorisation.

Signature of Hirer: _____

Credit card: MasterCard Visa Card Number: _____

Expiry date: _____ CVV (three digit code located on back of card) _____

Name of cardholder: _____

Signature of cardholder: _____

Date: _____

Please email complete form to emmascottage@bigpond.com OR send to:
Emma's Cottage Vineyard 438 Wilderness Road, Rothbury 2320, NSW

Note: Please ensure that you complete and return this form. We cannot permit guests to enter the cottage without Emma's Cottage Vineyard having received these details. If other members of your party are the first to arrive and request access to the cottage they will be requested to complete this form and provide their credit card details for surety where the form has not been returned to Emma's Cottage Vineyard.